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***Minutes for Monday, September 12th at 4:30pm***

 ***at the Willsboro Central School Conference Room***

1. **Call the meeting to order at 4:38pm**
2. **Attendance:**
	* **Heather Sheehan**
	* **Catherine Kaleita**
	* **Trisha Sheehan**
	* **Hannah Neilly**
	* **Tara Valachovic**
	* **Kathryn Stockwell**
	* **Sarah Coonrod**
	* **Via Zoom: Emily Schwalb, Amber Hamilton, Hilary Harwood, Nelly Collazo**
3. **Accept the minutes as presented.**
4. **Update from Treasurer**
	* We have a total of $475 to date from donations
5. **Feedback from 1st PTO “Back to School” Open House Event**
	* + Positive feedback and well attended.
6. **2nd PTO event in collaboration with the K & R Ranch**
	* Sunday 10/20/24 from 11am-2pm “Fall Festival at the K&R Ranch” (hosted with WCSPTO)
	* Hilary to make flyer and advertise as soon as that is completed
	* Kathryn confirmed - Bouncy House and Bull are reserved. The ranch will cover the cost, the bouncy house will be included with the entry fee, but the bull will be an additional charge. They will also be offering concessions (additional purchase).
	* Amber Hamilton - Donating the paint for the pumpkins and face paint.
	* Hannah - Will purchase tablecloths for the tables, and paper plates for the paint.
	* Hannah - has reached out to the school to get 6-8 JNHS/NHS students to help with the event.
	* Trisha Sheehan - Will help with the pony station (and Audrey), and pick-up/deliver pumpkins
	* Sarah Coonrod - reaching out to Rulfs for pumpkin donation (100) and or Cider/Donuts
	* Catherine Kalieta /Trisha Sheehan: Bringing Tables and Paint Supplies
	* Entry Fee - $10.00 per adult with one free child, additional children $5.00 each
	* All volunteers meet at 9:30am at the Ranch prior to the event to set up.
7. **Haunted Hamlet in Essex on 10/26/24 (Saturday)**
	* **Yes, we will set up table at event, potentially use left over Ice Cream Sundae supplies from open house until it is gone.**
	* **E-mail sent to them below on 9/13/24**

“Good morning,

The PTO met yesterday and we would like to set up a table at your event. Alot of our volunteers are involved with You Commission Soccer that morning, but we all plan to head to Essex after the soccer event.

We have also encouraged all volunteers to reach out individually to volunteer at your event.

Please keep us posted on additional details of the event as they become available. Thank you”

1. **Willsboro Hardware Trunk or Treat on 10/31/24 (Thursday) 5:00pm-7:00pm**
	* **Yes, WCS PTO will purchase cany for this event**
	* **E-mail sent to Willsborough Hardware on 9/13/24 for participation**
2. **Further Discussion on PTO fundraisers**
	* **Bowling Tournament scheduled for 11/23/24 (2 shifts)**
	* **Anyone can start seeking lane donations and raffle items**
	* **Discuss further and assign tasks at 10/2/24 meeting**
3. **WCS Staff survey results discussion.**
	* **A survey was sent out to all staff at WCS. To date we have received results from 17**
	* **This discussion and results will be discussed at our January meeting to plan for 2025 goals.**
4. **It was decided to hold off on asking for additional donations. It will be done in conjunction with Bowling Fundraiser.**
5. **Next meeting: 10/2/24 @ 4:30pm**
6. **Adjourn @ 5:30pm**